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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Language and Area School

DATE: 11 March 1959

FROM : Deputy Chief, Plans, Research and Administration

SUBJECT: Weekly Activities Report

A. SIGNIFICANT ITEMS

None to report.

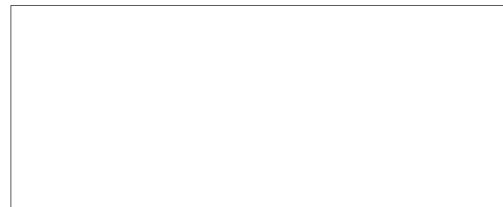
B. OTHER ACTIVITIES

1. [ ] conferred with [ ] on making arrangements for testing all OTR Personnel who have claimed any language competence.
2. [ ] briefed [ ] on correcting translations into Spanish, German and Russian respectively. Grades on the translations which were set as parts of the test given last spring will be used to adjust the grading scale for the objective tests.
3. A copy of the French test was sent to the Office of Personnel to test one of their clerks [ ]
4. Sixty-eight people reported for Proficiency test last week in French, Spanish, Czech, Persian and German.
5. Fifty-eight Certifications for Language Award Certificates were sent to the Registrar last week.
6. During the past week the following books were received by the LAS/TR Library in 1823 Qtrs. Eye.

Alexander, Robert Jackson    Communism in Latin America  
1 copy

Cleveland, Harlan and G. J. Mangone    The Art of Over-seasanship 4 copies

Morison, Elting Elmore,    The American Style 1 copy



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